



Covenant Academy

Admissions Checklist

Thank you for your interest in Covenant Academy! Our mission is to glorify God by teaching for mastery and training for servant leadership in the knowledge of God.

If after prayerful consideration you believe the Lord is leading you to pursue admission for your child, you will need to do the following:

- ❑ **Attend Open House or Take a Tour.** We encourage you to attend an open house to discover what makes Covenant Academy unique from other Christian schools in the area and to experience what we have to offer your family. There will be presentations by various administrators, teachers, and students; a time for questions and answers; and a tour of the facilities.

We also invite you to visit Covenant Academy during school hours (8:30 a.m. – 3:00 p.m.). You will have the opportunity to meet teachers and staff and briefly observe in the classrooms. Tours are held on Tuesdays and Thursdays. Appointments are preferred but not necessary. Please contact the school office by phone at 478-471-0285 if a different day of the week is needed.

- ❑ **Submit the Application.** Fill out an application via our website at www.covenantacademy.net/admissions which requires a non-refundable \$50.00 per student application fee.
 - **Request Pastoral Reference.** If your child is applying for grades 6 – 12, request your pastor or youth pastor complete the Pastoral Reference via the online application.
- ❑ **Submit Records.** Submit a signed records request form to obtain copies of the student's academic, disciplinary, and medical records, as well as any other data pertinent to understanding the student's individual needs.
- ❑ **Shadow & Test.** We will arrange for your child to shadow at CA, which usually includes about an hour of admissions testing.
- ❑ **Interview.** After your application has been processed, we will contact you to make an appointment for the Parent's Interview with our Admissions Director.

Once these steps are complete, your file will be reviewed by the admissions advisory team, and you will be notified regarding acceptance. Once accepted, instructions will be given on how to complete online enrollment including paying the matriculation fee. Paying the matriculation fee promptly will help to ensure availability in a class.

Please contact the office with any questions you may have. We look forward to hearing from you!